

Cabinet

Agenda

MONDAY
17 APRIL 2023
7.00 pm

MAIN HALL
FIRST FLOOR
3 SHORTLANDS
LONDON W6 8DA

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live on YouTube:

<https://youtube.com/live/VuZLhNJpB50>

Date Issued
05 April 2023

Membership

Councillor Stephen Cowan, Leader of the Council
Councillor Ben Coleman, Deputy Leader
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and
Community Safety
Councillor Bora Kwon, Cabinet Member for Civic Renewal,
Councillor Alex Sanderson, Cabinet Member for Children and Education
Councillor Wesley Harcourt, Cabinet Member for Climate Change and
Ecology
Councillor Andrew Jones, Cabinet Member for The Economy,
Councillor Frances Umeh, Cabinet Member for Housing and
Homelessness
Councillor Rowan Ree, Cabinet Member for Finance and Reform
Councillor Sharon Holder, Cabinet Member for Public Realm

If you require further information relating to this agenda please contact:
Katia Neale, Committee Coordinator, tel: 07776 672 956 or email:
katia.neale@lbhf.gov.uk

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website: www.lbhf.gov.uk/councillors-and-democracy

Members of the Public are welcome to attend but spaces are limited. To register for a place please contact katia.neale@lbhf.gov.uk. Seats will be allocated on a first come first serve basis. A loop system for hearing impairment is provided, together with disabled access to the building.



Shortlands

3 Shortlands,
Hammersmith,
London W6 8DA

 **Closest Underground Station**
Hammersmith

 **Closest Bus Stop**
Latymer Court (Stop G)

DEPUTATIONS

Members of the public may submit a request for a deputation to the Cabinet on item number **4** on this agenda using the Council's Deputation Request Form. The completed Form, to be sent to Katia Neale at the above address, must be signed by at least ten registered electors of the Borough and will be subject to the Council's procedures on the receipt of deputations. **Deadline for receipt of deputation requests: Wednesday 12 April 2023.**

COUNCILLORS' CALL-IN TO SCRUTINY COMMITTEES

A decision list regarding items on this agenda will be published by **Tuesday 18 April 2023**. Items on the agenda may be called in to the relevant Accountability Committee.

The deadline for receipt of call-in requests is: **Friday 21 April 2023 at 3.00pm**. Decisions not called in by this date will then be deemed approved and may be implemented.

A confirmed decision list will be published after 3:00pm on **Friday 21 April 2023**.

Cabinet Agenda

17 April 2023

<u>Item</u>	<u>Pages</u>
1. MINUTES OF THE CABINET MEETING HELD ON 6 MARCH 2023	4 - 8
2. APOLOGIES FOR ABSENCE	
3. DECLARATION OF INTERESTS	
<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
4. CORPORATE REVENUE BUDGET REVIEW 2022/23 (MONTH 9 – DECEMBER 2022)	9 - 51
5. FORWARD PLAN OF KEY DECISIONS	52 - 80

Agenda Item 1

London Borough of Hammersmith & Fulham

Cabinet Minutes



Monday 6 March 2023

NOTE: This meeting was held remotely. A recording of the meeting can be watched at on YouTube at: <https://www.youtube.com/watch?v=rmmRzct1Hcw>

PRESENT

Councillor Stephen Cowan, Leader of the Council
Councillor Ben Coleman, Deputy Leader
Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology
Councillor Sharon Holder, Cabinet Member for Public Realm
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and Community Safety
Councillor Bora Kwon, Cabinet Member for Civic Renewal
Councillor Rowan Ree, Cabinet Member for Finance and Reform
Councillor Frances Umeh, Cabinet Member for Housing and Homelessness

ALSO PRESENT

Councillor Aliya Afzal-Khan
Councillor Zarar Qayyum

ALSO PRESENT VIRTUALLY

Councillor Alex Sanderson, Cabinet Member for Children and Education
Councillor Patricia Quigley

1. MINUTES OF THE CABINET MEETING HELD ON 6 FEBRUARY 2023

RESOLVED:

That the minutes of the meeting of the Cabinet held on 6 February 2023 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

2. APOLOGIES FOR ABSENCE

Apologies for Absence were received from Councillor Andrew Jones.

3. DECLARATION OF INTERESTS

There were no declarations of interest.

4. SCHOOL BUDGET (DEDICATED SCHOOLS GRANT) 2023/24

Councillor Rowan Ree introduced the report seeking approval to the final proposed 2023/24 schools block allocation and funding to schools through the schools funding formula for the financial year ending 31 March 2024. Hammersmith & Fulham Schools Forum had agreed the model for 2023/24 budget shares on 17 January 2023. The Education and Skills Funding Agency (ESFA) required political endorsement of the Schools' Forum decision to agree the 2023/24 budget.

Councillor Aliya Afzal-Khan, member of the Children and Education Policy and Accountability Committee, asked how the figure of 0.5% to 1% was calculated for the budget approval of the school blocking transferred to the high needs block. She questioned whether that would cover the extra funding needed by schools to support their special education pupils adequately to enable them to access good quality of education in the borough.

Councillor Rowan Ree reiterated that this budget had been agreed by the Hammersmith & Fulham Schools Forum and that the schools were happy with the figures. This report was just to ratify the budget that had been agreed.

The Leader added that every year the budget increased significantly. Most of the cost went to children who required the greatest amount of support, including special education needs (SEN). Despite challenging times this was a priority that was reflected in the budget.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

1. Schools Block Budget 2023/24 Financial Year:
 - a. To approve the local authority formula for allocating resources to Hammersmith & Fulham schools for 2023/24 as set out in Appendix 1, the Authority Proforma Tool (APT) for setting school budgets.
 - b. To approve the National Funding Formula (NFF) transitional funding formula factor rates (as set out in Appendix 1) as the basis for calculating the 2023/24 schools funding formula, together with a 0.5% per pupil Minimum Funding Guarantee (MFG) protection for individual schools versus 2022/23 levels with respect to pupil led funding.
 - c. To approve a transfer of £0.577m (0.5% of the total schools' block allocation) from the schools' block to the high needs block in the 2023/24 financial year. This approval is pending the outcome of the disapplication request to the DfE to transfer £1.154m (1.0% of the total schools' block allocation). Should the DfE provide a positive

response to the disapplication an approval of the 1% transfer is recommended. This is to support high needs education expenditure for special educational needs in Hammersmith and Fulham.

- d. To approve the proposal to top-slice the 2023/24 Schools Block to the value of £0.200m or 0.17% of the total for the Falling Rolls protection fund in 2022/23. Allocations to mainstream schools from the agreed fund would be agreed by a sub-group of the Schools Forum.
 - e. To approve de-delegation budgets of £0.691m for maintained mainstream schools only.
 - f. To approve the education functions budgets of £0.262m for maintained mainstream schools only, as confirmed by Schools Forum on 17 January 2023.
2. Central Services Schools Block Budget 2023/24
- a. To approve the proposed budget allocation for Central Services Schools Block DSG totalling £2.422m.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

5. 'IN PRINCIPLE' APPROVAL OF WOS CONTRACT WITH A VALUE OF UP TO £14M

The Leader introduced the report proposing a significant investment to decarbonise larger corporate buildings and schools in the borough.

Councillor Wesley Harcourt added that his was one of the key priorities for the Council. It was essential to decarbonise the Council stock and they were working with the private sector to do the same in order to meet the Council's 2030 net zero target.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

1. That Cabinet provides 'in principle' approval for award of contract up to a value of £ 14m via the REFIT framework (subject to the size of the PSDS3b grant awarded by Salix), but where the total value of the

contract will not exceed the combined amount of grant funding received (£6.04m or less) and funding available to be allocated to the scheme via the CPMP budget.

2. To delegate the authority to approve the award of the WOS contract (which will be awarded after the announcement of funding in March / April 2023 when the contract value can be determined) to the Strategic Director of the Economy in consultation with the Cabinet Member for the Economy.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

6. FORWARD PLAN OF KEY DECISIONS

Councillor Aliya Afzal-Khan asked questions in relation to three items on the Key Decision List. This list contains decisions that the Council intends to take in the future; therefore no decisions have been taken on these items yet.

Healthy School Streets- a public health approach to infrastructure on highways and air quality monitoring

Councillor Aliya Afzal-Khan asked if the Council would consider involving the Law Enforcement Team into this programme so pupils could get an education on how to use their local park and streets in a lawful and civic manner. This might help reduce team muggings, littering and anti-social behaviour.

The Leader stated that they could involve the Law Enforcement Team as their priority was to reduce all types of anti-social behaviour and crime and they could work with the schools on certain issues. However, it was not their role to train children to be law abiding and good citizens. The Law Enforcement Team worked alongside the Gangs Unit, aided by CCTV operation across the borough. The Violence Against Women and Girls was also an important programme to help people suffering from domestic abuse. These were all additional to the work done by the Police.

Bishops Park - Improvement Programme

Councillor Aliya Afzal-Khan asked whether this programme would include painting the railings on the Riverside Walk and ensuring the "No Cycling" slabs were visible to cyclists and e-bike users.

The Leader replied that they had recently passed guidance and rules to enforce on e-cycling on the riverside, which covered some of the parks. They wanted to encourage people to use greener means of transport but had tightened the rules to ensure safety, which would be enforced in the whole borough.

Decision on whether to introduce a Public Space Protection Order (PSPO) in relation to the use of E-scooters, E-bikes, and Pedal Cycles

Councillor Aliya Afzal-Khan stated that residents with visual disabilities, on mobility scooters or pregnant had been suffering the consequences of the increase of e-scooters and e-bikes been left on pavements. She asked when those residents would be consulted, and action taken to respect their right to enjoy and be safe in the borough.

The Leader replied that the Council had already consulted very actively with the Disabled People’s Commissioning on all sort of traffic issues. The issue with bikes being left on pavements affected all areas across London and boroughs were working together on ways to resolve it.

7. DISCUSSION OF EXEMPT ELEMENTS (IF REQUIRED)

There was no discussion of exempt elements.

Meeting started: 7.02 pm
Meeting ended: 7.17 pm

Chair

Report to: Cabinet

Date: 17/04/2023

Subject: Corporate Revenue Budget Review 2022/23 (Month 9 – December 2022)

Report of: Councillor Rowan Ree, Cabinet Member for Finance and Reform

Responsible Director: Sukvinder Kalsi, Director of Finance

SUMMARY

The Council has a well-established and strong framework for the reporting of financial performance and Cabinet considers a number of reports during the year. This is the fourth corporate revenue financial performance report compiled for 2022/23.

The continuing national economic conditions of high inflation and interest rates present many significant socio-economic challenges to the Council. This is increasing our costs for delivering services, reducing our income from residents/business/visitors, making our investment plans more expensive and is increasing the demand for public services. The forecasts of an economic contraction in the coming years will add additional pressure to the Council's services and finances.

After taking into account the impact of having to fund £3.8m of additional costs for the pay award agreed in November 2022, the General Fund revenue budget is now forecasting an overspend of £1.890m (or 1% of the annual net budget). Action plans of £0.683m are proposed to mitigate service overspends that, if delivered, along with the use of unallocated contingencies of £1.255m will result in a forecast underspend of £0.048m.

The economic pressures are also reflected on the Housing Revenue Account (HRA) with a forecast overspend of £2.279m (or 1.3% of the total expenditure and income on the HRA). Significant additional pressures were put on the HRA due to higher rates and inflation in the final quarter of 2022, significantly increasing costs to the council. This will be funded from reserves. The overall financial position on the HRA will continue to be resilient with good levels of reserves (expected to be close to £6m by 31 March 2024).

The financial year will conclude with preparation of the financial statements for 2022/23 including the outturn report. To ensure compliance to the statutory timetables, this report also seeks authority to delegate a number of strategic decisions to the Director of Finance, in consultation with the Cabinet Member for Finance and Reform (relating for

LONDON BOROUGH OF HAMMERSMITH & FULHAM

example to use of reserves, budget virements and levels of bad debt provisions). The details will be reported in full to Cabinet as part of the outturn report for 2022/23.

RECOMMENDATIONS

1. To delegate authority to the Director of Finance, in consultation with the Cabinet Member for Finance and Reform, to take all decisions necessary to facilitate the closing of the final accounts.
2. To note the General Fund forecast overspend of £1.890m.
3. To note that the forecast drawdown from the Housing Revenue Account general balance will be £6.329m. This is £2.279m more than budgeted.
4. To note the requirement for significant further action to reduce the forecast overspends and balance the budget.
5. To note the in-year Dedicated Schools Grant High Needs Block forecasted surplus of nil.
6. To approve General Fund virements totalling £0.190m as detailed in appendix 10.

Wards Affected: All

H&F values	Summary of how this report aligns to the H&F Priorities
Being ruthlessly financially efficient	We need to always ensure that spend aligns with our council's priorities; challenge how much needs to be spent; and achieve results within agreed budgets. Finance is everyone's business and every penny counts. Efficiencies of £4.9m were included in the budget for 2022/23.
Creating a compassionate council	As the Council's resources have been reduced, we have protected the services on which the most vulnerable residents rely. The budget for 2022/23 continues all our previous policies to support residents.
Building shared prosperity	A significant proportion of services are delivered in partnership with local and

LONDON BOROUGH OF HAMMERSMITH & FULHAM

	national companies, and this will continue to promote all business sectors to the benefit of residents. In addition, there will be increased investment in the Industrial Strategy Delivery and the development and promotion of the STEAM sector strategy.
Doing things with residents, not to them	The use of co-production across the Council is embedded and all service matters are developed with the engagement of residents. The Council is continuing the REAP Programme to improve residents' access to the services.
Taking pride in H&F	The budget for 2022/23 included significant investment of £7.4m in services, including £5.0m for Social Care and Public Health and the remainder across all other services.
Rising to the challenge of the climate and ecological emergency	The Council has established a Climate Change Team and the Team has developed a Climate and Ecology Strategy (and is making a significant contribution to the international and national policy debates). It is also securing grants from national programmes to help with improvements of the thermal efficiency of Council properties and homes).

Financial Impact

This report sets out the current revenue budget forecast and action plans for those departments with forecast overspends and all the details are set out in the report.

Andre Mark, Head of Finance, 27th February 2023, and verified by Sukvinder Kalsi, Director of Finance, 27th February 2023.

Legal Implications

The Council has a statutory duty under s151 of the Local Government Act 1972 to arrange for the proper administration of its financial affairs as well as a common law fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

There are no other legal implications for this report.

Verified by Jade Monroe, Chief Solicitor, Legal Services, 13th February 2023.

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Background Papers Used in Preparing This Report

None

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DETAILED ANALYSIS

GENERAL FUND

- The General Fund month 9 (December) forecast is a £1.890m overspend. Table 1 sets out an analysis by Department and Table 2 an analysis by subjective type of expenditure.

Table 1 – Month 9 (December 2022): General Fund forecast (underspends in brackets)

Department	Revised Budget Month 6	Forecast Outturn Variance Month 9	Forecast Outturn Variance Month 6
	£m	£m	£m
Children's Services	54.379	(0.107)	(0.048)
The Economy Department	8.232	0.283	0.380
The Environment Department	66.723	4.266	3.873
Controlled Parking Account	(29.805)	(0.002)	0.028
Finance	1.606	(0.258)	(0.143)
Resources	6.535	(0.346)	(0.107)
Social Care	65.326	0.787	3.870
Centrally Managed Budgets	16.493	(2.734)	(2.830)
Total	189.575	1.890	5.023

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 2 – Month 9 (December 2022): General Fund subjective forecast
(underspends in brackets)

Subjective	Revised budget Month 6	Forecast Outturn Variance Month 9	Forecast Outturn Variance Month 6
	£m	£m	£m
Employees	117.092	(1.550)	(0.430)
Premises-Related Expenditure	12.568	5.024	4.172
Transport-Related Expenditure	1.592	(0.040)	(0.046)
Supplies & Services	43.355	3.275	3.451
Third Party Payments	185.889	6.063	4.108
Transfer Payments	171.532	(2.043)	(0.123)
Support Services	18.070	0.592	0.422
Items Excluded from the Cost of Services	7.055	(0.000)	(0.000)
Income	(381.541)	(9.513)	(6.583)
Non Controllable Expenditure	9.593	0.087	0.055
Total	189.575	1.890	5.023

2. As set out in the appendices, General Fund departments have identified financial risks of £2.022m. There is also risk regarding the upturn in inflation. The December Consumer Price Index (CPI) stands at 10.5%, its highest level for 40 years.
3. The upturn in inflation had a bearing upon the 2022/23 pay negotiations. Negotiations concluded with the Trade Unions accepting the offer from the National Employers (who are 11 elected members that conduct negotiations for local government) of a flat rate increase of £2,355 per employee (£1,925 for those on Chief Officer grades) backdated to the 1st April 2022, and an extra day's annual leave (from 23/24 onwards). After allowance for employer pension and national insurance contributions, this works out at an approximate annual cost of £6m.
4. The 2022/23 Hammersmith & Fulham budget included a £2.350m provision for the pay award and a £1.500m inflation contingency as mitigation against additional inflationary risk. The £6.000m cost of the pay offer was £2.150m more than the £3.850m (including the inflation contingency) set aside. This was met from unallocated contingencies set aside of £3.845m plus the reduction in employers' national insurance contributions. The remaining balance of unallocated contingencies is £1.255m as set out in Table 3.

LONDON BOROUGH OF HAMMERSMITH & FULHAM

5. The increase in inflation will impact on supplier costs and have a detrimental impact on household budgets. This may increase demand for council services and affect income collection rates. Action is required to monitor and manage the inflationary and departmental risks.
6. On 22nd September 2022, the Chancellor of the Exchequer announced that a 1.25% increase in employers' national insurance contributions will be reversed from the 6th of November. The increase had been agreed by the previous Chancellor with effect from 1st April 2022 to fund health and social care. This will have an in-year impact of £0.520m for the council.
7. The council's finances continue to be affected by the Covid-19 pandemic. The 2022/23 budget included a one-off allocation of £2.664m to departmental budgets to fund Covid-19 pressures and the risk of an economic downturn. A one-off Covid related contingency of £1.5m is also set aside and a reserve of £6m carried forward from 2021/22.
8. Overall mitigating action plans (see Appendix 9) of £0.683m are identified. If these are delivered this would decrease the overspend to a £1.207m (Table 3). The forecast overspend will reduce further should the unallocated contingency be fully utilised and will result in an overall marginal underspend of £0.048m.

Table 3: Summary of net forecast outturn variances after action plans

Department	Forecast Outturn Variance	Potential Value of Action Plan Mitigations	Forecast Outturn Variance After mitigations
	£m	£m	£m
Children's Services	(0.107)	0.000	(0.107)
The Economy Department	0.283	(0.183)	0.100
The Environment Department	4.266	0.000	4.266
Controlled Parking Account	(0.002)	0.000	(0.002)
Finance	(0.258)	0.000	(0.258)
Resources	(0.346)	0.000	(0.346)
Social Care	0.787	(0.200)	0.587
Centrally Managed Budgets	(2.733)	(0.300)	(3.033)
Total	1.890	(0.683)	1.207
Balance of the unallocated contingency	(1.255)		(1.255)
Total	0.635	(0.683)	(0.048)

LONDON BOROUGH OF HAMMERSMITH & FULHAM

9. The main departmental variances are set out in Appendices 1 to 7. Additional information is provided on the delivery of planned savings and the type of expenditure (such as employees).

HOUSING REVENUE ACCOUNT

10. The strategic operating environment of the Housing Revenue Account has been challenging (a combination of the fiscal crisis and requirements from the regulator). This will result in the need to use additional balances of £2.279m to deal with these matters (including rectification of damp and mould). The overall position on the HRA reserves is set out in Table 4 below and the full details are set out in Appendix 8. The predicted level of balances at the end of 2022/23 at £9.237m are considered at a good level.

Table 4: Housing Revenue Account forecast outturn

Housing Revenue Account (General Reserve)	£m
Balance as at 31 March 2022	(15.566)
Less: Budgeted appropriation from balances	4.050
Add: overspend	2.279
Balance as at 31st March 2023	(9.237)

DEDICATED SCHOOLS GRANT (DSG)

11. Dedicated schools grant (DSG) is paid in support of local authority schools' and is the main source of income for the schools' budget. It is split between central expenditure and the individual schools' budget (ISB) in conjunction with the local schools' forum.
12. Funding for the High Needs Block (HNB) continues to be under pressure with the latest forecast set out in Table 5. For 2022/23, a DSG HNB surplus of nil is forecast. Safety valve funding of £4.000m is forecast, which will go towards reducing the cumulative deficit. The overall cumulative deficit is forecast to reduce to £7.826m by year end. The additional Government funding forecast is subject to the council managing its DSG recovery plan as part of the grant conditions and close monitoring by the DfE.

LONDON BOROUGH OF HAMMERSMITH & FULHAM

13. The council holds earmarked reserves against the cumulative deficit which it releases as the deficit is managed down.

Table 5: Dedicated Schools Grant – High Needs Block deficit

	£m
Cumulative deficit brought forward	11.820
In-year forecast surplus	6
Safety valve funding	(4.000)
Cumulative deficit carried forward	7.826

GENERAL FUND RESERVES

14. The council carried forward general balances and reserves of £127.8m at the start of 2022/23. A review has been undertaken of existing and potential commitments and an updated reserves cashflow produced to 2026. This is summarised in Table 6. Should the current year forecast overspend be realised this will require a drawdown to be made from reserves to mitigate this.
15. An annual update of the reserves strategy and action plan will form part of the suite of reports considered at Budget Council in February 2023.

Table 6 – General Fund reserves forecast (all opening balances)

	2021 (£m)	2022 (£m)	2023 (£m)	2024 (£m)	2025 (£m)
General balances	20.4	23.3	23.3	23.3	23.3
Earmarked reserves - unrestricted	68.3	51.1	41.7	40.7	43.0
Earmarked reserves - restricted	9.7	7.6	7.5	7.5	7.5
Covid related	29.4	7.4	2.3	2.1	1.9
Total	127.8	89.4	74.8	73.6	76.1
Revenue developer contributions	46.4	Developer contributions are subject to a separate approval and monitoring process			

16. The most significant forecast movement relates to the Covid-19 related reserve of £29.4m. This will reduce as it is applied to meet expected timing differences relating to known collection fund liabilities, and payment of business grants and other commitments.

VIREMENT AND WRITE OFF REQUESTS

17. General Fund virements of £0.190m are proposed as detailed in Appendix 10.

REASONS FOR DECISION

18. To report the revenue expenditure forecast and comply with Financial Regulations.

EQUALITIES IMPLICATIONS

19. As required by Section 149 of the Equality Act 2010, the Council has considered its obligations regarding the Public-Sector Equality Duty and it is not anticipated that there will be any direct negative impact on groups with protected characteristics, as defined by the Act, from the adjustments to the budgets required because of this report.

20. If any such adjustments might lead to a service change and/or changes in staffing structures that could have a negative impact on groups with protected characteristics, then a full Equality Impact Assessment will need to be carried out.

RISK MANAGEMENT IMPLICATIONS

21. The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

List of Appendices:

Appendix	Title
Appendix 1	Children's Services
Appendix 1a	Dedicated Schools Grant (DSG)
Appendix 2	The Economy Department
Appendix 3	The Environment Department
Appendix 3a	Controlled Parking Account
Appendix 4	Finance
Appendix 5	Resources
Appendix 6	Social Care
Appendix 7	Centrally Managed Budgets
Appendix 8	Housing Revenue Account
Appendix 9	Action Plans
Appendix 10	Virement Requests

LONDON BOROUGH OF HAMMERSMITH & FULHAM

**APPENDIX 1: CHILDREN'S SERVICES
BUDGET REVENUE MONITORING MONTH 9**

Subjective	Revised budget	Variance month 9	Variance month 6
	£000	£000	£000
Employees	28,226	(344)	(362)
Premises-related expenditure	469	75	127
Transport-related expenditure	180	(64)	(50)
Supplies & services	4,023	(144)	62
Third Party payments	54,614	3,096	440
Transfer payments	68,755	(2,044)	99
Support services	(1,806)	154	159
Items excluded from the Cost of Services	1,848	0	0
Income	(108,559)	(836)	(523)
Non-controllable expenditure	6,629	0	0
Total	54,379	(107)	(48)

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 9	Forecast Variance Month 6
	£000	£000	£000
Children and Young People's Services	31,575	(660)	(720)
Education	13,883	882	652
Children's Commissioning	4,621	(163)	(9)
Children's Performance & Improvement	2,465	(99)	(94)
CHS Departmental Budgets	1,835	(7)	123
School Funding	0	0	0
Total	54,379	(107)	(48)

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Table 2 - Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
Children and Young People's Services		
<p>Forecast includes £0.528m favourable variance on Looked After Children and Care Leavers placements and client related, primarily due to;</p> <ul style="list-style-type: none"> -Reduced expenditure on supporting people semi-independent leaves (SIL) block contract versus spot purchased placements, -Favourable position versus Asylum Children Leaving Care placements 18+ and Leaving Care placements 18+, -£0.235 parent assessment underspend within FSCP, -£0.141m adverse movement on staffing due to amendment made to Clinical Practice staff reserve income. The Clinical practice staff overspend to be mitigated by other service area underspend. This includes £0.168m staffing overspend forecast on CAS, FSCP and CLA/LC Teams as a result of agency cover for staff turnover, maternity and sickness. £0.260m agency budget allocated to the service areas from placement underspend to mitigate additional agency spend. -£0.040m favourable other minor variances 	(660)	(720)
Children and Young People's Services Total	(660)	(720)
Education		
<p>Adverse position versus budget of £0.709m with respect to Travel Care and Support for children and young people with Education and Healthcare Plans. There continues to be ongoing growth in children and young people requiring transport in line with the increase in demand for children to have Education and Health Care Plans.</p> <p>Small overspend on staffing at the Haven residential respite service of £0.097m, however this is a £0.017m favourable movement on CRM8.</p> <p>This overspend is driven by the use of more expensive agency workers due to challenges faced in recruitment to permanent care roles and a high level of sickness requiring temporary absence cover.</p> <p>Short breaks transport is forecast to overspend by £0.136m. Pressures are partly due to a small number of very high costs</p>	822	652

LONDON BOROUGH OF HAMMERSMITH & FULHAM

for individuals with challenging needs, particularly those accessing short breaks.		
Education Total	822	652
Children's Commissioning		
Favourable variance is due to underspends within the LAC, CCAMHS and PBS contracts. The provider has difficulties in recruiting, which has resulted in vacancies and staffing underspends.	(163)	(9)
Children's Commissioning Total	(163)	(9)
Children's Performance & Improvement		
Staffing vacancies held in year and other non staffing underspends principally in Safeguarding Review and Quality Assurance	(99)	(94)
Children's Performance & Improvement Total	(99)	(94)
CHS Departmental Budgets		
Client non placement related expenditure now reported in appropriate budget headings in Children and Young People services.	(7)	123
CHS Departmental Budgets Total	(7)	123

Table 4 – Savings Delivery					
		MTFS Target	On Track	Partially Deliverable	Undeliverable
		£000s	£000s	£000s	£000s
Total MTFS Savings		533	533	0	0
Schemes not on track	£000s	Reason			
3 rd Party Funding Contribution to Services		This saving has now been achieved by realigning the budget across CHS in total			

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 5 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk at Month 9 £000	Risk At Month 6 £000
None to report		
Total Risks Managed	0	0

Supplementary Monitoring Information

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 1a: DEDICATED SCHOOLS GRANT (DSG)
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 9	Forecast Variance Month 6
	£000	£000's	£000's
High Needs Block expenditure	28,647	6	(700)
Early Years Block expenditure	17,406	0	(53)
Schools Block expenditure	38,407	(43)	0
Central School Services Block expenditure	2,837	0	0
DSG income	(87,297)	37	753
TOTAL	0	0	0

Table 2 High Needs Block (HNB) Deficit	£000
High Needs Block DSG deficit brought forward from prior years	11,820
In-year HNB forecast surplus	6
2022-23 HNB Safety Valve funding (to be confirmed)	(4,000)
Forecast High Needs deficit after Safety Valve funding	7,826

Table 3 – Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
High Needs Block (<i>High Needs funding supports provision for children and young people with special educational needs from their early years to age 25 and in addition the Alternative Provision</i>)		
The forecast spend on the Dedicated Schools Grant (DSG) High Needs block (HNB) is £28.647m, The baseline budget overspend on The High Needs Block in 2022/23 is circa £1.3m versus budget before a £1.3m transfer from the Central Services Schools Block and £0.556m Schools Block transfer. £10.55m of High Needs Safety Valve Funding was received to 2021/22 to reduce the retained High Needs Block deficit. A further £4m of HNB Safety Valve funding is expected to be received in 2022/23 subject to close monitoring by the Department of Education.	0	(700)
	0	(53)

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 3 – Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
High Needs Block total	(0)	(753)
Schools Block		
Underspend on the Maintained Primary De-delegation for School Improvement	(43)	0
Schools Block Total	(43)	0

Table 5 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk at Month 9 £000	Risk At Month 6 £000
<p>Risk with respect to demand led placements for Education and Health Care Plans in Special Educational Needs. Significant cost growth likely following significant increase in EHCPs and placement cost inflationary pressures.</p> <p>The placement forecast for education placements for Education Healthcare Plans has been updated. This has resulted in the reduction of High Needs Block underspend in 2022/23 and growing pressures over the medium term that require mitigations.</p>	0	1,800
Total Risks Managed	0	1,800

Supplementary Monitoring Information
None to report

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 2: THE ECONOMY DEPARTMENT
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Forecast Variance by Subjective			
Subjective	Revised Budget	Variance Month 9	Variance Month 6
	£000	£000	£000
Employees	16,697	(137)	(118)
Premises-related expenditure	4,661	4,167	3,255
Transport-related expenditure	10	0	0
Supplies & services	3,899	955	536
Third party payments	22,600	(137)	(253)
Transfer payments	98	0	0
Support services	270	96	10
Income	(33,395)	(4,661)	(3,104)
Non-controllable expenditure	(6,507)	0	55
Total	8,323	283	380

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 9	Forecast Variance Month 6
	£000	£000	£000
Housing Solutions	8,892	(159)	(94)
Economic Development, Skills Service	668	0	0
Planning	1,714	48	13
Operations	(3,174)	394	461
Place	75	0	0
Regeneration & Development	148	0	0
TOTAL	8,323	283	380

Table 3 Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
Housing Solutions		
The forecast for average client numbers (956 units) is lower than budgeted (982 units) in Private Sector Leased (PSL) temporary accommodation schemes, resulting in a net underspend of (£314,000). The forecast bad debt provision has reduced by (£186,000), from a budget of 2.37% to a forecast of 1%, to reflect a sustained improvement in the collection rate over the last few months.	(500)	(260)

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 3 Variance Analysis				
Departmental Division			Month 9 £000	Month 6 £000
This is mainly due to a forecast increase in average client numbers (from a budget of 95 clients to a forecast of 107) in Bed and Breakfast (B&B) temporary accommodation and higher accommodation costs (from a budget of £275.45 per week to an actual of £291.43), resulting in a net forecast overspend of £173,000.			173	130
Other minor variances including repairs costs			168	36
Housing Solutions total			(159)	(94)
Operations				
This relates to lower than budgeted income from corporate buildings of £75,000. Also, there are variances relating to the cost of the Property Transformation team of £191,000, staffing costs of £70,000, reactive works costs of £25,000, utilities costs of £21,000 and other minor variances of £12,000.			394	461
Operations total			394	461
Planning				
The division is predicting a Planning Applications income shortfall of £541k. This is partly offset by a (£264k) release of bad debt provision, as well as (£229k) relating mainly to favourable staffing variance of as a result of ongoing recruitment processes.			48	13
Planning Total			48	13

Table 4 - Savings Delivery					
		MTFS Target	On Track	Partially Deliverable	Undeliverable
		£000s	£000s	£000s	£000s
Total MTFS Savings		235	235	0	0
Schemes not on track	£000s	Reason			
All schemes on track					

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 5 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 9 £000	Risk At Month 6 £000
Housing Solutions - Overall Benefit Cap	27	54
Housing Solutions - Ending of eviction ban - an increase in court proceedings against tenants may result in an increased net cost due to an increase in households in temporary accommodation.	41	82
Housing Solutions - Increase in bad debt provision on Temporary Accommodation (Bed & Breakfast and Private Sector Leasing) rent arrears because of reductions in personal income due to financial hardship	149	298
Housing Solutions - There is a risk of a further increase in the number of households in Temporary Accommodation - based on an additional 100 households this year above the current forecast	137	275
Housing Solutions - Inflationary pressures on Temporary Accommodation landlord costs, based on an extra 1.5% rental inflation above the current forecast	70	140
Housing Solutions - There is a risk of large families being accommodated in B&B	32	65
Housing Solutions - Homelessness Reduction Bill - increase in households in temporary accommodation - extra 70 households this year above the current forecast	96	192
Housing Solutions - Domestic Abuse Act - increase in households in temporary accommodation - extra 70 households this year above the current forecast	96	192
Planning - potential unbudgeted costs associated with judicial reviews and major planning appeals including additional work to support the Hammersmith Town Centre supplementary planning document are expected to be funded from the Planning reserve.	212	214
Operations - the cost of the Property Transformation team is expected to be funded from income generated from assets.	0	224
Asset Strategy - Risks associated with bringing properties into a lettable state and risks associated with business rates potentially payable at Gibbs Green School.	60	60
TOTAL RISKS MANAGED	920	1,796

Supplementary Monitoring Information

Housing Solutions

In November 2022, there were 226 homeless approaches, with 72 new homelessness applications being opened. In December 2022, there were 135 homeless approaches, with 48 homelessness applications. The number of homeless approaches continued to rise until peaking in October 2022. The decrease we saw in December is a predicted seasonality. We saw the same dip in December 2021. However, numbers picked up again in January 2022 and we would expect the same to happen in January 2023. The conflict in Ukraine has impacted on homelessness approaches, with 39 households (13 Families visa scheme, 26 Homes for Ukraine sponsorship breakdowns) approaching so far; of these, 16 have been placed into temporary accommodation. An increase in homelessness as Homes for Ukraine sponsorship placements and initial accommodation arrangements made by Ukrainians arriving on the family visa scheme break down continues to be a risk. Sustained difficulty procuring private rented property is impacting our ability to prevent and relieve homelessness. Fewer private rented properties are affordable to households on benefits.

Planning income

In recent years has fluctuated between £3.6m (2018/19), £2.3m (2019/20), £2.2m (2020/21), £3.1m (2021/22) and is currently forecast to reach £2.8m in 2022/23. However, the inherent volatility of planning income means it is difficult to predict future income expectations due to several factors including:

- Possible further Planning reforms
- Ukraine war, inflation and recession impact on wider economy and on delays in construction projects around cost rising (including staff cost rising)
- Potential developer response to wider stakeholder engagement rationalising or delaying projects
- Changes to the statutory charging schedule
- Economic factors such as the concerns about economic recession on developer/investor confidence and planning activity
- Changes in legislation e.g. permitted development rights, Planning Performance Agreement regulation
- Changes to pre-application charging fees and Planning Performance Agreement templates
- Local and wider market conditions
- Availability of development sites in the borough
- Developers by-passing the pre-application process as it is not compulsory
- Reduced developer confidence in the service through reduced staffing - may be less likely to fund Planning Performance Agreements
- Government schemes to encourage house building, including grant schemes

LONDON BOROUGH OF HAMMERSMITH & FULHAM

- Developers' responding to current and pipeline housing supply in borough (they don't want to flood the local market)
- Adverse weather conditions, and delays in supply chains, delaying construction pipeline

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 3: THE ENVIRONMENT DEPARTMENT
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Forecast variance by subjective			
Subjective	Revised budget	Variance Month 9	Variance month 6
	£000	£000	£000
Employees	25,824	780	841
Premises-related expenditure	3,845	788	780
Transport-Related expenditure	1,336	33	40
Supplies & services	16,515	2,167	2,480
Third party payments	20,790	1,647	344
Transfer payments	116	1	0
Support Services	10,601	215	183
Items excluded from the Cost of Services	868	0	0
Income	(28,019)	(1,365)	(793)
Non-controllable expenditure	14,848	0	0
Total	66,723	4,266	3,873

Table 2 - Variance by departmental division			
Departmental division	Revised budget	Forecast variance month 9	Forecast variance month 6
	£000	£000	£000
Public Realm	37,938	2,979	2,257
Safer Neighbourhoods & Regulatory Services	9,813	600	791
Leisure, Sport, and Culture	6,362	757	800
Resident Services	12,610	(70)	25
Revised Variance	66,723	4,266	3,873

Table 3 - Variance analysis		
Table 3 – Variance analysis		
Departmental Division	Month 9 £000	Month 6 £000
Hammersmith Bridge (essential work to maintain continued safe operations and completion of stabilisation project – funding for two thirds will be pursued from DfT / TfL).	2,650	1,600
Waste and Street Cleansing - actual contractual inflation more than budget allowed for	661	661
Street lighting energy overspend	230	230

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 3 - Variance analysis		
Table 3 – Variance analysis		
Departmental Division	Month 9 £000	Month 6 £000
Waste disposal. Continuation of reduced rate for processing of recycling.	(420)	(465)
Highways and transport commercial income overachievement	(144)	0
Commercial waste income shortfall	38	160
Other net variances	(36)	71
Public Realm total	2,979	2,257
Building Control net income underachievement	104	179
Markets income shortfall (continued cost of living impact) and waste and street cleansing overspend due to actual contractual inflation more than budget allowed for	180	191
CCTV under recovery of costs	186	177
Regulatory services income and staffing pressures	88	220
Other minor variances	43	24
Safer Neighbourhoods & Regulatory Services total	601	791
Parks overspend due mostly to increasing utility costs and maintenance	447	426
Filming and Events income budget not aligned with resident and member expectations	140	205
Unfunded community events	127	83
Other net variances	42	86
Leisure, Sport and Culture total	756	800
Business Rates and Council Tax enforcement income shortfall	594	545
Accessible Transport underspend due to temporary reduction in passenger numbers	(820)	(733)
Delayed Resident Experience and Access Savings due to cost-of-living crisis response	244	244
Efficiencies in supplies and services (including postage, stationary etc)	(115)	0
Other net variances	27	(31)
Resident Services total	(70)	25
TOTAL VARIANCE	4,266	3,873

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 4 - Savings Delivery				
	MTFS Target	On Track	Partially Deliverable	Undeliverable
	£000s	£000s	£000s	£000s
Total Environment Savings 2022/23	1,184	873	87	224
Schemes not on track	£000s	Reason		
Improved resident experience and access through increased use of technology	(244)	Staff savings at risk due to delayed IT upgrade and Revenues/Benefits staff retained to deal with new service pressures from Government support schemes.		
Leisure Contract income	(67)	The leisure industry continues to be affected by the cost-of-living crisis, affecting its ability to both sustain and grow income.		

Table 5 - Key risks - detail items over £0.250m			
Risk Description	Risk at month 9	Risk at month 6	
	£000	£000	
Lack of recharges to Highways projects	450	0	
Mobilisation costs for the new waste contract partially front loaded into 2023/24	400	0	
New burdens funding for administering cost of living support schemes not received before year end	220	0	
TOTAL RISKS BEING MANAGED	1,070	0	

Supplementary Monitoring Information
<p>The Council will continue to work with the Department for Transport and Transport for London and seek to recover 66% of the Hammersmith Bridge costs as part of the project to fully restore the bridge. If successful, this will significantly reduce the forecast overspend for the Environment department.</p> <p>Additionally, the Department's commercial income continues to be adversely impacted by the cost-of-living crisis.</p> <p>There is also pressure on the Department's major contract budgets, due to actual inflation being significantly more than the allowance provided for in the budget. Officers will look to explore options for resolving this in the current financial year.</p>

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 3A: CONTROLLED PARKING ACCOUNT
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Forecast variance by subjective			
Subjective	Revised budget	Variance Month 9	Variance Month 6
	£000	£000	£000
Employees	7,689	(302)	(45)
Premises-related expenditure	80	5	(3)
Transport-related expenditure	2	(9)	(35)
Supplies & services	986	(90)	151
Third Party payments	5,830	176	(368)
Transfer payments	0	0	0
Support services	214	13	(49)
Items excluded from the Cost of Services	0	0	0
Income	(47,468)	205	395
Non-controllable expenditure	2,862	0	0
Total	(29,805)	(2)	28

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 9	Forecast Variance Month 6
	£000	£000	£000
Income	(47,468)	205	395
Expenditure	17,663	(207)	(367)
Total	(29,805)	(2)	28

Table 3 - Variance Analysis		
Departmental Division	Month 9	Month 6
	£000	£000
Income		
Pay & Display is down due to the reduction of diesel vehicle usage. Penalty Charge Notice (PCN) enforcement is more effective due to the increased utilisation of unattended cameras.	205	395
Income total	205	382
Expenditure		
There are currently carrying several vacancies due to delays in recruitment to the new structure.	(207)	(367)
Expenditure total	(207)	(338)
Total variance	(2)	44

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 4 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk at Month 9 £000	Risk At Month 6 £000
None to report		
Total Risks Managed	0	0

Supplementary Monitoring Information
None to report.

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 4: FINANCE
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Forecast variance by subjective			
Subjective	Revised budget	Variance month 9	Variance month 6
	£000	£000	£000
Employees	7,001	(751)	(597)
Premises-related expenditure	0	0	0
Transport-related expenditure	1	0	(1)
Supplies & services	2,562	185	172
Third Party payments	253	14	10
Transfer payments	0	0	0
Support services	19	37	17
Items excluded from the Cost of Services	0		0
Income	(2,998)	258	257
Non-controllable expenditure	(5,232)	0	0
Total	1,234	(258)	(143)

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 9	Forecast Variance Month 6
	£000	£000	£000
Assurance, Programmes & Analytics	1,447	(80)	(64)
Audit, Fraud, Risk and Insurance	1,012	(84)	(95)
Corporate Services	642	1	46
Finance	3,401	(215)	(181)
Managed Services	2,132	1	1
Corporate Procurement	604	(55)	(25)
Commercial Advertising	(2,400)	175	175
Sub-Total	6,838	(258)	(143)
Departmental non-controllable budgets	(5,232)	0	0
Total	1,606	(258)	(143)

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 3 - Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
Assurance, Programmes & Analytics		
	(80)	(64)
Assurance, Programmes & Analytics Total	(80)	(64)
Audit, Fraud, Risk and Insurance		
Staffing underspend due to vacant posts	(84)	(95)
Audit, Fraud, Risk and Insurance Total	(84)	(95)
Corporate Services		
	1	46
Corporate Services Total	1	46
Finance		
A restructure of the finance service has now been completed but there have been delays in recruitment to several posts due to notice periods.	(215)	(181)
Finance Total	(215)	(181)
Managed Services		
	1	1
Managed Services Total	1	1
Corporate Procurement		
Staffing vacancies	(55)	(25)
Corporate Procurement Total	(55)	(25)
Commercial Advertising		
The impact of the Covid-19 pandemic has led to an overall fall in expected income from partner advertising agencies. Several sites are on a profit share basis and are forecast to result in a budget pressure for the year.	175	175
Commercial Advertising Total	175	175

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 4 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk at Month 9 £000	Risk At Month 6 £000
None to report		
Total Risks Managed	0	0

Supplementary Monitoring Information
None to report

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 5: RESOURCES
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Forecast variance by subjective			
Subjective	Revised budget £000	Variance month 9 £000	Variance month 6 £000
Employees	15,138	(728)	(412)
Premises-related expenditure	235	(17)	13
Transport-related expenditure	1	0	0
Supplies & services	9,163	203	50
Third party payments	39	127	40
Transfer payments	0	0	0
Support services	30	77	102
Items excluded from the Cost of Services	0	0	0
Income	(5,834)	(8)	99
Non-controllable expenditure	(12,237)	0	0
Total	6,535	(346)	(107)

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget £000	Forecast Variance Month 9 £000	Forecast Variance Month 6 £000
Communications and Communities	780	(62)	24
Democratic Services, Coroners & Mortuaries	2,424	(165)	(76)
Digital Services	12,687	0	4
Resources Directorate	198	(25)	(17)
Legal Services	(265)	(86)	(86)
Members Support	339	44	44
Transformation, Talent and Inclusion	2,480	(52)	0
Sub-Total	18,771	(346)	(107)
Departmental non-controllable budgets	(12,237)	0	0
Total	6,535	(346)	(107)

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Departmental Division	Month 9 £000	Month 6 £000
Communications and Communities		
	(62)	24
Communications and Communities Total		24
Democratic Services, Coroners & Mortuaries		
Staffing underspends across Coroners and Mortuaries and Electoral services due to vacant posts and time taken to recruit.	(165)	(76)
Democratic Services, Coroners & Mortuaries Total		(76)

Table 4 - Savings Delivery					
		MTFS Target	On Track	Partially Deliverable	Undeliverable
		£000s	£000s	£000s	£000s
		450	450		
Schemes not on track	£000s	Reason			

Table 5 - Key Risks - Detail Items Over £0.250m		
Risk Description	Risk At Month 9 £000	Risk At Month 6 £000
None to report		
Total Risks Managed	0	0

Supplementary Monitoring Information
None to report

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 6: SOCIAL CARE
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Forecast Variance by Subjective			
Subjective	Budget	Variance Month 9	Variance Month 6
	£000	£000	£000
Employees	16,882	(147)	263
Premises-related expenditure	620	0	0
Transport-related expenditure	40	0	0
Supplies & services	1,615	0	0
Third party payments	81,646	1,140	3,843
Transfer payments	12,638	0	(222)
Support services	7,821	0	0
Items excluded from the Cost of Services	0	0	0
Income	(60,042)	(206)	(14)
Non-controllable expenditure	5,105	0	0
Total	65,326	787	3,870

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 9	Forecast Variance Month 6
	£000	£000	£000
Independent Living, Quality, Performance & Safeguarding	26,934	(67)	2,080
Specialist Support and Independent Living	26,783	1,260	2,038
Commissioning	5,927	(406)	(248)
Resources	5,291	0	0
Social Care Directorate	392	0	0
Public Health	0	0	0
TOTAL	65,326	787	3,870

Table 3 – Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
Independent Living, Quality, Performance & Safeguarding		
The main change in the departmental forecast is a one-off contribution of £2m from reserves to partly mitigate costs reflecting the medium-term impact from the Covid-19 Discharge to assess hospital policy.	(67)	2,080

LONDON BOROUGH OF HAMMERSMITH & FULHAM

<p>An overspend is forecast due to a net increase of 76 additional residents in this financial year with Home Care packages at a net cost of £0.558m.</p> <p>This is offset by a projected underspend of £0.419m on placement activities which are funded from recently announced discharge funding by the Government and £0.206m in additional funded nursing care and client contributions.</p>		
Independent Living, Quality, Performance & Safeguarding Total	(67)	2,080
Specialist Support and Independent Living		
<p>The main pressures are in Learning Disability (LD) services due to the full year effect of new or returning residents commencing from 2021/22 and higher market costs. The projected overspend comprises of:</p> <p>Homecare - £0.506m Adult Supported Living - £0.815m Placements - £0.662m Direct Payment and Day Care services areas - £0.217m.</p> <p>There are mitigating staffing underspends of £0.162m due to a delay in recruitment to vacancies within the in-house provided services.</p> <p>Since the start of the year there have been 30 LD residents receiving services with costs averaging over £2,000 per week. In Adult Supporting Living, the unit costs have increased by 11% in the last two months due to lack of market supply which is the main change in the projections.</p>	1,260	2,038
Specialist Support and Independent Living Total	1,260	2,038
Commissioning		
<p>Underspend on a range of commissioned variable contracts and a contribution from the Household Support Fund for expenditure to support households with pensioners to support with food, energy and utility bills and meals.</p>	(406)	(248)
Commissioning Total	(406)	(248)

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Dept		MTFS Target	On Track	Partially Deliverable	Undeliverable
		£000s	£000s	£000s	£000s
Total MTFS Savings		1,500	1,500	0	0
Schemes not on track	£000s	Reason			
		<p>At this stage of the financial year (month 9) the department is forecasting full delivery of savings. There remains £0.105m (7% of the total savings) to be delivered over the next 3 months and is therefore ahead of the savings target.</p> <p>There are a number of efficiency measures being delivered by reviewing community care packages and ensuring the right support is provided, re-commissioning opportunities, better demand management and choice from acute hospitals. We aim to redesign the brokerage function so we secure the best services for residents and bolster the service with more focus on specialist support. In addition we will use London wide benchmarking data or tools like 'care cubed' to secure quality, good value for money learning disability and mental health placements.</p>			

Table 5 - Key Risks - Detail Items Over £0.250m		
Risk Description	Risk At Month 9 £000	Risk At Month 6 £000
Inflation appeals above 4% awarded to care providers	0	200
LD placements and Physical support residents. The majority of the transfers from health have been completed CHC or care act assessments. There remain 5 packages to resolve and transitions transferring from Children to Adults.	32	43
TOTAL RISKS MANAGED	32	443

Supplementary Monitoring Information

LONDON BOROUGH OF HAMMERSMITH & FULHAM

However the forecast is caveated with unknowns as we come out of Covid-19 including for the remainder of the year and into 2023/24:

The impact of the intense hospital discharges placed by NHS and requiring reassessment of care which is increasing social care costs which is acute this winter.

The NHS delays in elective surgery, recruitment issues and bed closures means services are provided more like a 'ward' at home.

The impact of cost-of-living pressures on the care market providers.

The fair cost of care exercise which will produce a market sustainability report and emerging market process which are resulting in higher median unit costs.

There are higher expectations for residents in receipt of support which is right however this exceeds what can be provided from the financial envelope.

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 7: CENTRALLY MANAGED BUDGETS
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Forecast variance by subjective			
Subjective	Revised budget	Variance Month 9	Variance month 6
	£000	£000	£000
Employees	3,604	80	0
Premises-related expenditure	2,625	0	0
Transport-related expenditure	21	0	0
Supplies & services	10,966	0	0
Third party payments	112	0	70
Transfer payments	84,078	0	0
Support services	678	0	0
Items excluded from the Cost of Services	4,322	0	0
Income	(94,026)	(2,900)	(2,900)
Non-controllable expenditure	4,068	87	0
Total	16,493	(2,734)	(2,830)

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget Month 6	Forecast Variance Month 9	Forecast Variance Month 6
	£000	£000	£000
Corporate & Democratic Core	1,914	(86)	0
Housing Benefits	(328)	0	0
Levies	1,896	79	0
Net Cost of Borrowing	4,056	(3,000)	(3,000)
Treasury, Pensions and Insurance	5,211	0	170
Maternity and Redundancy	1,001	0	0
Other Corporate Items	2,743	100	0
Total	16,493	(2,734)	(2,830)

Table 3 - Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
Net Cost of Borrowing		
The Bank England interest base rate has increased from 0.25% in December 2021 to 2.25% in September 2022. This	(3,000)	(3,000)

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 3 - Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
will enable an increase in the interest earned from the council's cash balances.		
Net Cost of Borrowing Total	(3,000)	(3,000)
Levies		
Higher spend on the council's contribution towards the apprenticeship levy due to an increase in the overall headcount.	80	70
Levies Total	80	70
Audit Fees		
An overspend on audit fees is due to in year fee variations and additional work required due to; <ul style="list-style-type: none"> • Regulatory factors, more focus on PPE and Pensions • Additional work on Value for Money (VfM) • Impact of new auditing standards – ISAs 240, 540 and 700 • Remote working (audit takes longer) 	173	0
Audit Fees Total	173	0
Bank Charges		
	(86)	0
Bank Charges Total	(86)	0
Other Corporate Items		
Income budget not aligned to current forecast projections.	100	0
Other Corporate Items Total	100	0

Table 4 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 9 £000	Risk At Month 6 £000
None to report		
Total Risks Managed	0	0

Supplementary Monitoring Information
None to report

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 8: HOUSING REVENUE ACCOUNT
BUDGET REVENUE MONITORING MONTH 9

Table 1 - Forecast variance by subjective			
Subjective	Revised budget	Variance month 9	Variance month 6
	£000	£000	£000
Employees	20,903	(50)	(254)
Premises-related expenditure	21,744	628	63
Transport-related expenditure	28	22	(0)
Supplies & services	11,008	542	420
Third party payments	1,679	593	308
Transfer payments	0	0	0
Support services (internal trading services)	1,667	533	339
Items excluded from the Cost of Services	8,595	563	525
Non-controllable expenditure	25,939	(280)	(379)
Income	(87,511)	(271)	297
Appropriation From HRA General Reserve	4,050	2,279	1,318

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 9	Forecast Variance Month 6
	£000	£000	£000
Housing Income	(84,278)	(21)	102
Finance & Resources	8,656	(253)	0
Housing Management	6,691	999	407
Resident and Building Safety	8,966	393	576
Void & Repairs	10,932	1,388	0
H&F maintenance (DLO)	3,149	84	0
Safer Neighbourhoods	739	0	0
Place	11,119	52	85
Regeneration & Development	753	(332)	0
Operations	3,935	0	0
Capital Charges	26,205	183	146
Property & Asset Management	3,935	(317)	0
Corporate Support Service Recharges	7,184	99	0
Appropriation From HRA General Reserve	4,050	2,279	1,318

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 3 - Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
Housing Income		
A forecast on dwelling rent and service charges income loss of £0.889m mainly due to higher than budgeted void properties (2.62% income loss forecast compared to budget of 2%), lower than expected garage and estate parking income of £0.128m and business rates on former advertising hoardings site of £0.065m are partially offset by a lower than expected need to provide for bad debts (£0.350m) and additional cost recovery from leaseholder service charges (£0.751m) reflecting the recovery of the full cost of providing communal services.	(17)	102
Housing Income total	(17)	102
Finance & Resources		
This mainly relates to the forecast for de minimus capital receipts	(253)	0
Finance & Resources Total	(253)	0
Housing Management		
A high level of decants driving a forecast overspend in temporary accommodation and disturbance allowance costs of £1.164m and an overspend on council tax payable on void properties of £0.120m are offset by a forecast underspend on staffing costs (£0.114m), downsizing incentives (£0.120m) and other minor variances (£0.051m).	999	407
Housing Management total	999	407
Void & Repairs		
Significant and persistent financial pressures due to high volumes of disrepair compensation claims (including the associated legal costs) are expected to result in an overspend of £1.581m. This is offset by a combination of other minor variances of (£0.193m).	1,388	0
Void & Repairs Total	1,388	0
Resident and Building Safety		
Forecasted overspend reflects higher compensation payments (largely following stormy weather which led to the shutting down of gas supplies to Drake and Shackleton House) of £0.6m offset by	393	576

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 3 - Variance Analysis		
Departmental Division	Month 9 £000	Month 6 £000
insurance claims income and penalty payment income from repairs contractors (£0.317m) and other minor variances of £0.110m.		
Resident and Building Safety Total	393	576
Place		
The overspend relates mainly to additional staffing required to support the Repairs Customer Service Centre.	52	85
Place total	52	85
Capital Charges		
A reduction in the depreciation charge following an external review of the value and life of the housing stock, offset by an increase in borrowing costs due to increases in the internal borrowing rate (from a budget of 0.1% to a forecast of 2.5%).	183	146
Capital Charges total	183	146
H&F Maintenance (DLO)		
This mainly relates to the additional resources required to eradicate damp and mould cases.	84	3
H&F Maintenance (DLO) Total	84	3
Regeneration & Development		
This mainly relates to a forecast underspend on feasibility costs for major development schemes.	(332)	0
Regeneration & Development Total	(332)	0
Corporate Support Service Recharges	99	0

Table 4 - Savings Delivery					
		MTFS Target	On Track	Partially Deliverable	Undeliverable
		£000s	£000s	£000s	£000s
Total HRA Efficiencies		3,850	3,850	0	
Schemes not on track	£000s	Reason			

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Table 3 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 9 £000	Risk At Month 6 £000
Capitalisation of Staffing - officers are completing regular and robust reviews of capitalisable staffing costs but there is a risk that these assumptions may need to be adjusted dependent on activities carried out by staff during the year	850	850
Repairs capitalisation - officers are completing regular and robust reviews of repairs costs to identify those that are capital in nature. As the remainder of the year's costs are yet to be incurred and analysed, there remains a risk that a greater proportion of costs expected may fall to revenue.	Unknown	Unknown
Income loss due to voids - the forecast is based on a prudent expectation of improvement in the void rate.	0	300
Income collection - the current excellent performance on rental income collection may deteriorate as a result of the current economic pressures	355	355
Non-disrepairs compensation for urgent repairs works. This is in addition to the forecast overspend of £0.283m reported above in Residents & Building Safety division assumes that some costs will be recovered from insurance claims which are yet to be concluded.	250	unknown
Decanting costs, disrepairs related fees, external legal cost, internal legal cost and damages payments - there is a risk that the Council may end up incurring higher costs by the year end.	500	550
Total Risks Managed	1,955	2,055

Supplementary Monitoring Information
None.

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPENDIX 9 – ACTION PLANS – MONTH 9

Social Care and Public Health Action Plan				
Ref	Mitigating Action(s)	Proposed Mitigations £m	Responsible Officer	Deadline
1	Review all packages and direct payments including completion of CHC checklists and the use of care cubed calculator tool to ensure packages sizes are aligned with care plans.	0.200	Jo Baty / Christopher Nicklin	March 2023
	Total	0.200		

The Economy Budget Overspend Action Plan				
Ref	Mitigating Action(s)	Proposed Mitigations £m	Responsible Officer	Deadline
1	Property Transformation team are working on realising real term cost reduction / increased income which would mitigate the overspend.	0.183	Jon Skaife	March 2023
	Total	0.183		

Centrally Managed Budgets Overspend Action Plan				
Ref	Mitigating Action(s)	Proposed Mitigations £m	Responsible Officer	Deadline
1	Review of staffing contingencies.	0.300	Andre Mark	March 2023
	Total	0.300		

APPENDIX 10 - VIREMENT REQUESTS – MONTH 9

Details of Virement	Amount (£000)	Department
Reduction in use of reserves to fund temporary accommodation cost avoidance payments	190	CMB
	(190)	Economy
Total of Requested Virements (Debits)	230	

Agenda Item 5



NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Authority hereby gives notice of Key Decisions which the Cabinet, Cabinet Members or Chief Officers intend to consider. The list may change from the date of publication as further items may be entered.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Authority also hereby gives notice in accordance with paragraph 5 of the above Regulations that it may meet in private to consider Key Decisions going to a Cabinet meeting which may contain confidential or exempt information.

Reports relating to Cabinet key decisions which may be considered in private are indicated in the list of Cabinet Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the Cabinet decision should instead be made in the public at the Cabinet meeting. If you want to make such representations, please e-mail Katia Neale on katia.neale@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY THE AUTHORITY FROM APRIL 2023 TO FEBRUARY 2024

The following is a list of Key Decisions which the Authority proposes to take from April 2023. The list may change over the next few weeks.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £300,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website at least on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet, by a Cabinet Member or by a Chief Officer.

*If you have any queries on this Key Decisions List, please contact
Katia Neale on 07776 672 956 or by e-mail to katia.neale@lbhf.gov.uk*

Access to Key Decision reports and other relevant documents

Key Decision reports and documents relevant to matters to be considered at the Authority by Cabinet only, will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the Cabinet meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All Key Decisions will be subject to a 3-day call-in before they can be implemented, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet related to Cabinet Key Decisions only. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM CABINET

Leader	Councillor Stephen Cowan
Deputy Leader	Councillor Ben Coleman
Cabinet Member for Children and Education	Councillor Alexandra Sanderson
Cabinet Member for Civic Renewal	Councillor Bora Kwon
Cabinet Member for Climate Change and Ecology	Councillor Wesley Harcourt
Cabinet Member for Economy	Councillor Andrew Jones
Cabinet Member for Finance and Reform	Councillor Rowan Ree
Cabinet Member for Housing and Homelessness	Councillor Frances Umeh
Cabinet Member for Public Realm	Councillor Sharon Holder
Cabinet Member for Social Inclusion and Community Safety	Councillor Rebecca Harvey

Key Decisions List No. 125 (published 5 April 2023)

KEY DECISIONS LIST – FROM APRIL 2023

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
CABINET MEMBER AND OFFICER DECISIONS				
Finance				
Cabinet Member for Social Inclusion and Community Safety	April 2023	<p>Decision on whether to introduce a Public Space Protection Order in relation to responsible dog ownership</p> <p>This report will outline the result of a public consultation into whether to introduce a Public Space Protection Order in relation to responsible dog ownership across the whole borough</p>	Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Social Inclusion and Community Safety, Cabinet Member for the Economy	April 2023	<p>Construction Code of Practice</p> <p>The Council's Noise and Nuisance team would like to publish a Code of Practice for Construction Work. By publishing an approved Code of Construction Practice the council will set out clear requirements for how construction works should be carried out. This will help to ensure that all impacts from those works e.g. noise or dust complaints, are minimised.</p>	Cabinet Member for the Economy, Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Social Inclusion and Community Safety	April 2023	<p>Decision on whether to introduce a Public Space Protection Order (PSPO) in relation to the use of E-scooters, E-bikes, and Pedal Cycles</p> <p>This report will outline the result of a public consultation into whether to introduce a Public Space Protection Order in relation to the use of e-scooters, e-bikes and pedal cycles across the Thames Path.</p>	Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): Fulham Reach; Hammersmith Broadway; Munster; Sands End; Palace & Hurlingham; Ravenscourt	
Cabinet Member for Social Inclusion and Community Safety	April 2023	<p>Consumption of Alcohol Public Spaces Protection Order</p> <p>Key decision being raised for the Community Safety Unit to consult on extending the existing Public Spaces Protection Order on Consumption of Alcohol. To be taken to Councillor Harvey's CMB, 9th of February.</p>	Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Children and Education	April 2023	<p>Short Term Lease for the School House at Hurlingham Academy</p> <p>The report requests approval for consent for Hurlingham Academy to enter into a short term lease of the School House (caretakers lodge).</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Palace & Hurlingham	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				papers to be considered.
Director of Finance	April 2023	Council intervention in the local Supported Housing Market to acquire five supported housing schemes Approval to acquire properties necessary for service continuity	Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Public Realm	April 2023	Clean Air Neighbourhoods Programme Investment Investment in the borough wide Clean Air Neighbourhoods Programme	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Director Children's Services	May 2023	Connected Persons Extension Directors decision for additional funding for an extension to a 2-bedroom property to enable 3 Hammersmith and Fulham Children Looked After to remain with their family.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
				papers to be considered.
Corporate				
Strategic Director of the Economy Department	April 2023	<p>White City Central - Variation to the appointments of Mae, Curtins, 24 Acoustics, Make:Good and Farrer Huxley to include RIBA 3A</p> <p>This report concerns the proposed development of the site known as White City Central area (“site”).</p> <p>The report seeks the approval for the variation of existing contracts for stage RIBA 3A to assist in the procurement of the main contractor.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Children and Education	April 2023	<p>Maintained Nursery Grant Funding</p> <p>Approve maintained nursery funding for academic year 22/23 at current levels from early years block</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	April 2023	<p>Procurement Strategy & Award of Air Source Heat Pumps</p> <p>We are proposing to let and award a contract for the supply and installation of air to water source heat pump system (s) at 105 Greyhound Road, W6 8NL and the Public Mortuary at 200 Townmead Road, SW6 2RE.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Affects 2 or more wards		Ward(s): Sands End	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
			Sebastian.Mazurczak@lbhf.gov.uk	supporting documentation and / or background papers to be considered.
Cabinet Member for Housing and Homelessness	April 2023	<p>Contract Award Report - Consultancy Services Framework</p> <p>Contract award report in relation to the appointment of specialist external consultants to deliver professional services for the Economy Department covering: Multi-disciplinary services (such as Quantity Surveyors, Contract Administrators, Project Managers, Principal Designers including CDM Consultants/Advisors, Building Surveyors and Employers Agents including a combination of such services); Engineering Services (such as Mechanical & Electrical and Civil and Structural); Architectural Services; Clerk of Works Services; and Fire Consultancy Services.</p> <p>The Consultancy Services Framework Agreement comprises eight (8) lots and will run for a period of four (4) years.</p>	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Leader of the Council	April 2023	<p>Open Market Acquisition</p> <p>The authority to acquire residential properties to accelerate the delivery of genuinely affordable housing in the borough, to meet the urgent need for affordable housing.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				considered.
Cabinet Member for Housing and Homelessness	April 2023	Variations to Housing Repairs Contract Contract variation to existing housing repairs contract	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason:		Ward(s): All Wards	
			Contact officer: Emma Lucas Tel: 07827883247 Emma.Lucas@lbhf.gov.uk	
Director of Finance	April 2023	Land and property-based ICT system contract extension Approval of a 12 month contract extension with existing provider IDOX to enable the data migration and new system configuration to take place		A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
			Contact officer: Davina Barton Davina.Barton@lbhf.gov.uk	
Cabinet Member for the Economy	April 2023	Network and telephony provision Procurement of network links and associated services plus telephony (e.g. phone and alarm lines)	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
			Contact officer: David Wadham Tel: 07776 672 392 david.wadham@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				considered.
Cabinet Member for Public Realm	April 2023	Parking Bailiff Enforcement Procurement Strategy This decision will be to sign off on the procurement strategy relating to the bailiff enforcement contract for outstanding Penalty Charge Notice (PCN) debt.	Ward(s): All Wards Contact officer: Gary Hannaway, Bram Kainth Tel: 020 8753, Tel: 07917790900 gary.hannaway@lbhf.gov.uk , bram.kainth@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m			
Cabinet Member for Social Inclusion and Community Safety	April 2023	Home care and independent living The key decision award report for home care and independent living to be signed off by Cabinet Member. The service provides home to residents living in the borough with assessed eligible need	Ward(s): All Wards Contact officer: Laura Palfreeman Tel: 0208 753 1953 Laura.Palfreeman@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m			
Cabinet Member for Children and Education	April 2023	Procurement Strategy for Community Schools Programme Refurbishment Works To refurbish Lena Gardens and Mund St. sites to serve as decant locations for schools in the Community Schools Programme	Ward(s): Addison; Avonmore; Brook Green; Ravenscourt Contact officer: Anthony Mugan Anthony.Mugan@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m			

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				papers to be considered.
Cabinet Member for Public Realm	April 2023	Waste, Recycling & Street Cleansing Contract - Provisional Services Recommendations around implementation of additional provisional services to waste contract		A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Public Realm	April 2023	Contract award for Residential Charging Network expansion The Council has successfully secured £4.2 million of funding from the On-street Residential Charging Scheme (ORCS), run by the Office for Low Emission Vehicles. This report now seeks approval for the procurement strategy to expand the residential lamp column charge point network through an award of a concession contract, as recommended in this report, to Joju Limited (Joju) for a period of five years commencing in Summer 2022, with the option for the Council to extend for a further two years.	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy	April 2023	Control Team Procurement Strategy - Four Development Sites Procurement of a Control Team for the proposed developments of new homes at Barclay Close, Becklow Gardens, The Grange &	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting
	Reason: Expenditure/Income - Revenue between		Ward(s): Sands End; Coningham; Walham Green	

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	£500,000 and £5m and Capital between £1.5m and £5m	Jepson House.	Contact officer: Labab Lubab Tel: 020 8753 4203 Labab.Lubab@lbhf.gov.uk	and will include details of any supporting documentation and / or background papers to be considered.
Cabinet Member for the Economy	April 2023	Design Team Procurement Strategy - Four Development Sites Procurement of a Lead Architect and Design Team for the proposed developments of new homes at Barclay Close, Becklow Gardens, The Grange & Jepson House.	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Sands End; Coningham; Walham Green	
Strategic Director of the Economy Department	April 2023	Community Schools Programme – Variation to the appointment of Design Team (BPTW) Variation to existing contract for Design Team services (encompassing architectural design services) for the Community Schools Programme.	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): Avonmore; Ravenscourt	
Deputy Leader	27 Apr 2023	Direct Award of Contract for Minterne Gardens Extra Care Service The decision is to agree that the Contract with Housing 21 will start		A detailed report for this item will be available at least five working days
	Reason: Expenditure/Income -		Ward(s): White City; Wormholt	

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	Revenue between £500,000 and £5m and Capital between £1.5m and £5m	<p>from February 2023 until 31st March 2027.</p> <p>The decision is to agree that the total value of the four-year Housing 21 Minterne Gardens contract is expected to be £3,919,566.</p> <p>The service is based on a core and flexi model which fits around resident's needs. This contract will provide a consistent and sustainable Extra Care Service for resident of the borough, which promotes independent living, enabling them to remain in their own home for as long as possible and reduces the need for more expensive residential care.</p>	Contact officer: Johan van Wijgerden Tel: 07493864829 Johan.vanwijgerden@lbhf.gov.uk	before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet Member for Public Realm	<p>April 2023</p> <p>Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m</p>	<p>Frank Banfield Community Garden</p> <p>To conduct a tender process for the construction of a community garden and hub in Frank Banfield Park. The works are wholly funded by S106 and have been previously approved by the planning department.</p>	<p>Cabinet Member for Public Realm</p> <p>Ward(s): Hammersmith Broadway</p> <p>Contact officer: Hugo Ross-Tatam</p> <p>Hugo.ross-tatam@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet Member for Housing and Homelessness	<p>April 2023</p> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and</p>	<p>Procurement Strategy decision: Agreement to access and call-off the Fusion 21 Framework, Lot 4 'Housing Disrepair'</p> <p>Seeking approval for two stages of agreement.</p> <p>The first stage of agreement is to join the Fusion 21</p>	<p>Cabinet Member for Housing and Homelessness</p> <p>Ward(s): All Wards</p> <p>Contact officer: Richard Buckley</p> <p>richard.buckley@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	Capital between £1.5m and £5m	<p>Framework Lot 4 'Housing Disrepair'. This provides us with access to 13 pre-qualified and competitively ranked disrepair, damp and mould contractors. This stage does not require any financial commitment.</p> <p>The second stage of agreement, is to call-off the framework via a direct award for £1,500,000 worth of disrepair works. We are looking to call -off £1,500,000 per year, for three years. This stage will be subject to:</p> <ul style="list-style-type: none"> > stage 1 approval > finance verification confirming budget. 		documentation and / or background papers to be considered.
Cabinet Member for Children and Education	<p>April 2023</p> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m</p>	<p>Step Up to Social Work Procurement Strategy</p> <p>The Step Up to Social Work Programme is a fully funded training programme for social workers. The current contract ends on 26th June 2023 with no option to extend. Hammersmith and Fulham is the lead borough on behalf of the West London Regional Partnership for this programme. This report seeks approval of a strategy to recommission a higher education partner to work with the local authority to deliver the programme by way of a competitive procurement exercise.</p>	<p>Ward(s): All Wards</p> <p>Contact officer: Hannah Lambeth</p> <p>Hannah.Lambeth@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Strategic Director of the Economy Department	<p>Before 7 Jun 2023</p> <p>Reason: Expenditure/Income over £5m & policies or new income,</p>	<p>Decarbonisation of non-domestic properties (phase 2) - WOS - contract award</p> <p>Decision relates to the award of a Works / Optimisation Service (WOS) contract for retrofitting and decarbonising H&F assets (incl. replacement of gas boilers with</p>	<p>Cabinet Member for the Economy</p> <p>Ward(s): All Wards</p> <p>Contact officer: Jonathan Skaife</p> <p>Jonathan.Skaife@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	reserves use, overspend over £300K	<p>ASHPs).</p> <p>This decision follows the procurement strategy taken to Cabinet on 18th July 2022 and the Cabinet report (requesting approval for authority to award the contract to be delegated to relevant the SLT Director, in consultation with the Cabinet Member) on 6th March 2023.</p> <p>The WOS contract will be used for the installation of Energy Conservation Measures (ECMs) at H&F non-domestic properties. The delivery of decarbonisation and retrofit projects will support the Council to achieve its net-zero carbon target and reduce carbon emissions in H&F</p>		details of any supporting documentation and / or background papers to be considered.
Cabinet Member for Public Realm	<p>April 2023</p> <hr/> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m</p>	<p>Body Collection, Mortuary Services Contract</p> <p>Procurement to award contract to collect coronial deceased on behalf of the West London Coronial Service.</p>	<p>Cabinet Member for Public Realm</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Christina Houghton</p> <p>Christina.Houghton@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet Member for Housing and Homelessness	<p>27 Apr 2023</p> <hr/> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital</p>	<p>Procurement Strategy/Contract Award approval to Cablesheer to support with housing voids and repairs</p> <p>We are looking for both procurement strategy and contract award approval to direct award a 3 year contract to Cablesheer. The contract will instruct work orders to Cablesheer to support our term-service patch contractors with</p>	<p>Cabinet Member for Housing and Homelessness</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Nick Marco-Wadey Tel: 07988490264 Nick.Marco-Wadey@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation

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	between £1.5m and £5m	housing voids and repairs. This direct award will be through a compliant Construction Framework (The national framework partnership). The contract value will be for a maximum value of £4,500,000 over a 36 month duration. The contract will apportion the spend equally at £1,500,000 per annum.		and / or background papers to be considered.
Strategic Director for the Environment	April 2023	Approval of Capital Spend for vehicles for waste, recycling, and street cleansing contract Funding requirement for Authority Financed Assets for waste, recycling and street cleansing contract	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Strategic Director for the Environment	April 2023	Askew Road Library proposals for future provision To ensure the long-term provision and improvement of Library services at Askew Road Library, and to deliver cost efficiencies, it is proposed to contract with Citizens Advice Hammersmith and Fulham (CAHF) for the delivery of services for 5 years from 1 April 2023 to 31 March 2028. CAHF will provide 2 full time staff who will manage a team of volunteers, whilst book stock and other services such as Internet PCs will continue to be provided through the existing arrangements, with the council retaining a consistent service across all library sites. CAHF have been successfully providing the	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Coningham; Wendell Park	

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		library service at Avonmore library and neighbourhood centre since 2012. The proposed 5 year lease term aligns with the arrangement in place at Avonmore Library (also ending on 31 March 2028).		
Cabinet Member for Housing and Homelessness	27 Apr 2023	<p>Direct award of a 5 year repair and maintenance contract for Lift Monitoring Equipment</p> <p>We require approval to direct award (via a waiver to contract standing orders) a maintenance and repair contract to our incumbent contractor. This contract will also allow for a planned equipment replacement regime to upgrade some old hardware which was installed in 2008. This will be a 5-year term-service contract, with a projected spend of £1,232,399.</p>	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Children and Education	27 Apr 2023	<p>Decision to directly award CAMHS contracts</p> <p>Direct award of CAMHS contracts to West London Trust for period of 2023/24, 2024/25, 2025/26</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director for the Environment	17 Apr 2023	<p>AEM Masterplan Contractor</p> <p>This report is seeking permission for the council to approach the market and procure contractors for the implementation of the Alternative Ecological Mitigation (AEM) Masterplan capital works and 10 Year Management and Maintenance Plan (MMP) for</p>	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/Income - Revenue between £500,000		Ward(s): College Park and Old Oak	

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	and £5m and Capital between £1.5m and £5m	Wormwood Scrubs.	Victoria.Abel@lbhf.gov.uk	supporting documentation and / or background papers to be considered.
Cabinet Member for Housing and Homelessness	18 Apr 2023	<p>Approval to extend our roofing contract by 12 months.</p> <p>We seek approval to extend our existing contract with our roofing subcontractor. This contract currently supports our DLO by carrying out roofing repairs and maintenance works, on behalf of H&F Maintenance, our Direct Labour Organisation ('the DLO'. The DLO has responsibility for carrying out repairs to communal areas for most of our council housing stock. Due to the specialist nature of roofing works the DLO requires a subcontractor to carry out roofing repairs and maintenance works on its behalf.</p> <p>We initially procured this provider under a JCT measured term contract from the 16th of May 2022 until the 15th of May 2024. The original contract award allowed for a 12 month extension of the contract until the 15th of May 2025.</p> <p>We are seeking approval to action this extension of the contract until the 15th of May 2025.</p>	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	17 Apr 2023	<p>Approval for a 12 month extension of the pilot contract for pipe replacement across H and F housing stock</p> <p>This Procurement Strategy recommends a 12 month extension of the pipe replacement pilot contract. The extension is intended to facilitate the continued</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital		Ward(s): All Wards	

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	up to 1.5m	<p>Planned Preventative Maintenance (PPM) programme across the borough's housing properties to replace pipework. This has the potential to reduce future repairs demand.</p> <p>This is a limited value award to enable work to proceed during the summer months. The value of this extension is up to £500,000 for the 12 month period.</p>	Wadey@lbhf.gov.uk	supporting documentation and / or background papers to be considered.
Cabinet Member for Housing and Homelessness	<p>17 Apr 2023</p> <hr/> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m</p>	<p>Procurement and Contract Award decision to direct award a repairs/voids contract via the Fusion 21 Framework</p> <p>We are seeking to compliantly direct award a contract via the Fusion 21 Reactive Repairs and Empty Buildings Framework. This contract will be part of our 'phase 2' additional capacity strategy with repairs and voids.</p> <p>We are seeking to call-off a £4,500,000 contract. The contract length will be for 3 years and will cover a range of disrepair, P60's and voids.</p>	<hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Nick Marco-Wadey Tel: 07988490264 Nick.Marco-Wadey@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Deputy Leader	<p>April 2023</p> <hr/> <p>Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m</p>	<p>Day Opportunities Direct Award Contract</p> <p>The purpose of this report is to approve a Direct Award to both Nubian Life and the Alzheimer's Society to the total value of £1,047,665.</p> <p>For both services, the contract ends on the 31st March 2023 and to ensure service continuity as well as planning a co-production project and tender in order that on the 1st April 2025 a revised service will be put in place.</p>	<p>Deputy Leader</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Johan van Wijgerden Tel: 07493864829 Johan.vanwijgerden@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Strategic Director of the Economy Department	26 Apr 2023	Contract award for the refurbishment of various void street properties Proposal to award a contract to carry out internal and external refurbishment works to various void street properties following a competitive tendering exercise	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Shepherds Bush Green; Munster; Wormholt	
Director Children's Services	19 Apr 2023	Contract Award for Home Extension for Long term Connected Persons Foster Carers Proposal to award a contract, following a competitive tendering process, for the creation of a loft and side extension to an out-of-borough foster home.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Outside the Borough	
Cabinet Member for Housing and Homelessness	3 May 2023	Contract Award for energy efficiency pilot project via the Procurement for Housing Framework We are seeking approval to undertake a pilot project at Philpot Square to upgrade the building fabric and the communal heating from gas to air source heat pump (electric). We seek to use the Procurement for Housing Framework (Lot 4-	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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		<p>Renewables) to appoint a capable supplier.</p> <p>The works will increase energy efficiency, reduce energy bills and retrofit Philpot Square to become one of H&Fs first 'net zero ready' blocks.</p> <p>Residents will also be given full control over how they heat their properties and individual billing will be enabled to ensure subsequent costs are charged fairly.</p> <p>The total cost of the project will be circa £4.2million. Up to £1million of grant funding is also being applied for to support this cost.</p>		considered.
Deputy Leader	<p>28 Apr 2023</p> <hr/> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m</p>	<p>Day Opportunities Direct Award Contract</p> <p>The purpose of this report is to approve a Direct Award to both Nubian Life and the Alzheimer's Society to the total value of £564,887. For both services, the contract ends on the 31st March 2023 and to ensure service continuity as well as planning a co-production project and tender in order that on the 1 June 2024 a revised service will be put in place.</p>	<p>Deputy Leader</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Laura Palfreeman Tel: 0208 753 1953 Laura.Palfreeman@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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COMMERCIAL REVENUE COMMITTEE - 17 April 2023

Commercial Revenue Committee	17 Apr 2023	Digital Advertising Hoarding Overview Current status of advertising hoardings and decisions on proposed sites.	Councillor Rowan Ree	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Commercial Revenue Committee	17 Apr 2023	LBHF Companies Update Overview of LBHF companies status and function	Councillor Rowan Ree	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

CABINET - 17 April 2023

Cabinet	17 Apr 2023	2022/23 Corporate Revenue Monitor - Month 9 (December 2022) To give an update on forecast outturn position in line with financial regulations and to request budget virements if required.	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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				and / or background papers to be considered.
CABINET - 15 May 2023				
Cabinet	15 May 2023	11 Farm Lane, Fulham, SW6 1PU - Budget Request and Construction Stage Procurement Strategy Budget request for the Farm Lane development and the procurement strategy for procuring a mains works contractor.	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Lillie	
Cabinet	15 May 2023	70/80 Lillie Road - Gateway 3 Budget Request and Construction Stage Procurement Strategy Construction Contractor Procurement Strategy	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Lillie	
Cabinet	15 May 2023	Community Equipment Contract H&F Council forms part of the London Consortium Agreement with twenty other Local Authorities. The consortium created a framework for London based Social Care and Health Services to buy community equipment. This is a demand led contract from	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/Income over £5m & policies or new income,		Ward(s): All Wards	

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	reserves use, overspend over £300K	<p>which the latest data intelligence suggests that the average usage is split 40% H&F Social Care and 60% Health.</p> <p>The framework has reached an end and the consortium has gone through a procurement for a new provider (NRS) to supply community equipment. The recommended decision is to stay with the consortium for another 5+2 years.</p> <p>H&F wants to enter into a "call-off" agreement from the 1st April 2023 to 31st March 2028 with a potential extension for two years. This means total value of £13,723,150.</p>	ov.uk	supporting documentation and / or background papers to be considered.
Cabinet	<p>15 May 2023</p> <p>Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K</p>	<p>Procurement Strategy for Mental Health Supported Housing</p> <p>Procurement strategy for our mental health supported housing in borough contracts.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Deputy Leader</p> <p>Ward(s): All Wards</p> <p>Contact officer: Julius Olu, Rebecca Richardson, Michele Roberts Tel: 0208 753 8749, Tel: 07827879659, Tel: 020 8834 4734 Julius.olu@lbhf.gov.uk, rebecca.richardson@lbhf.gov.uk, Michele.Roberts@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	15 May 2023	Procurement strategy - Contract for Unattended CCTV camera system This report sets out the procurement strategy for Unattended CCTV goods and services.	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

CABINET - 5 June 2023

Cabinet	5 Jun 2023	Procurement strategy for Town Hall catering operation. This report seeks approval of the procurement strategy for appointing catering operators to provide catering and hospitality for the newly refurbished Town Hall. The procurement strategy will cover catering for events in the Town Hall, the operation of a café/bar on the sixth floor, and the option of including the new café on the Civic Campus.	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	5 Jun 2023	Community Schools Programme decant works and mobilisation The report seeks budget approval for refurbishment works at the Lena Gardens and Mund Street sites that are intended to be decant locations for the Community Schools Programme	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation
	Reason: Budg/pol framework		Ward(s): All Wards	

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				and / or background papers to be considered.
Cabinet	5 Jun 2023	Schools' Capital Strategy and Budget 2023-26 This report seeks budget approval for the schools' capital programme for 2023-2026.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	5 Jun 2023	School Organisation and Sufficiency Review The report summarises projected numbers of pupils on roll and makes recommendations on school organisation	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Budg/pol framework		Ward(s): All Wards	
Cabinet	5 Jun 2023	SEND Sufficiency Review The SEND sufficiency review is a key document to enable the delivery of our vision for children and young people across Hammersmith & Fulham. Our ambition is to work together to support children, young people, and their families at the earliest opportunity from universal services	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting
	Reason: Budg/pol framework		Ward(s): All Wards	

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		<p>through to targeted and specialist support where necessary.</p> <p>To achieve this, we need to review our local SEND provision so it aligns with our SEND strategy and ensure that we can meet needs of children and young people - at the right time and in the right place.</p>		documentation and / or background papers to be considered.
Cabinet	5 Jun 2023 Reason: Budg/pol framework	<p>SEND Ordinarily Available Guidance and Profile of Need</p> <p>The Ordinarily Available Guidance sets out the description of the provision that should be ordinarily available for pupils in education settings in Hammersmith & Fulham.</p> <p>The Profile of Need is designed to be used only as a guide for the child/young person to provide a general indication of the level of provision that may be required.</p> <p>This guidance will support a shared understanding across parents/carers, education settings and other EHC partners on the expectations of what provision should be made available for most children and young people with SEND.</p>	Cabinet Member for Children and Education Ward(s): All Wards Contact officer: Joe Gunning Tel: 07769672031 Joe.Gunning@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Jun 2023 Reason: Budg/pol framework	<p>SEND Strategy</p> <p>Our Hammersmith & Fulham SEND Strategy 2023 – 2028 sets out our local area vision and priorities for supporting children and young people with special educational needs and disabilities (SEND), and their families. This important document provides the plan for joint working and the delivery of the local area priorities over the next five years.</p>	Cabinet Member for Children and Education Ward(s): All Wards Contact officer: Joe Gunning Tel: 07769672031 Joe.Gunning@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	5 Jun 2023	Travel Care Minibus Procurement Strategy This paper will set out the procurement strategy for procuring minibus provision when the current contracts end in July 2024, to ensure the continued delivery of this service.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	5 Jun 2023	Care Experienced Status as a Protected Characteristic and enhanced Local Offer for those Leaving Care Cabinet is asked to agree that 'Care Experienced' is recognised as a protected characteristic by London Borough of Hammersmith & Fulham, provide their endorsement to enhance H&F's Local Offer for Care Leavers and endorse the H&F Leaving Care Housing Charter.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Budg/pol framework		Ward(s): All Wards	
CABINET - 17 July 2023				
Cabinet	17 Jul 2023	Fixed Penalty Notices to be issued by LET team Update to several of the existing amounts	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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				considered.
CABINET - 4 September 2023				
Cabinet	4 Sep 2023	CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2022/23 (OUTTURN) This report provides a summary of the Council's capital programme outturn for the financial year 2022/23 and requests approval for budget variations to the capital programme.	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
CABINET - 16 October 2023				
Cabinet	16 Oct 2023	CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2023/24 (FIRST QUARTER) This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
CABINET - 14 January 2024				
Cabinet	15 Jan 2024	CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2023/24 (SECOND QUARTER) This report provides a financial	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days
	Reason: Expenditure/ income over		Ward(s): All Wards	

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	£5m & policies or new income, reserves use, overspend over £300K	update on the council's capital programme and requests approval for budget variations to the capital programme.	Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

CABINET - 12 February 2024

Cabinet	12 Feb 2024	<p>CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2023/24 (THIRD QUARTER)</p> <p>This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.</p>	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	12 Feb 2024	<p>FOUR YEAR CAPITAL PROGRAMME 2024/25 AND CAPITAL STRATEGY 2024/25</p> <p>This report presents the Council's four-year Capital Programme</p>	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	